

Tuition Agreement Form

FAITH. FAMILY. FUTURE. 2024-2025

Important

This form must be completed and returned as part of the registration and tuition assistance process. No tuition assistance will be awarded if this form is not received, along with all other necessary information required for registration.

I/We further agree that all payments will be paid when due. Should I/we be late in payment, I/we understand that the following process will be followed:

- a. 30 days - If payment is not received, notification will be sent to parents/guardians in regards to discussion of a revised payment plan and the withholding of student records.
- b. 45 days - If the account is not brought current or a revised payment plan is not received, student records will be withheld until the payment plan is met.
- c. 60 days - Parents/guardians will be notified that student records will continue to be withheld and enrollment will cease until account is brought current. Records will remain held if a student transfers. Family will be sent to Collections.

I/We agree to pay all amounts due under this contract. If another person is responsible to pay any part of the amount due for the child(ren) above, and she/he fails to pay when due, I/we agree to pay all amounts due immediately upon notification by the school.

I/We further agree to abide by the Trinity Lutheran School student-parent handbook and understand that if my/our child(ren) violates any portion of the student-parent handbook and/or is removed or expelled from Trinity Lutheran School for any reason consistent with the student-parent handbook, then I/we are not entitled to a proportionate refund of tuition. In addition, in the event of withdrawal or dismissal, I/we understand that all fees are non-refundable and tuition will be charged through the end of the month. Any prepaid tuition will be refunded on a graduated basis.

I/we further agree to be legally responsible for paying the tuition described above within the time frames described above. I/We understand that Trinity Lutheran School may take any action available and consistent with applicable law in order to collect unpaid tuition owed by me/us including but not limited to withholding academic transcripts.

I/We have read and understood all of the terms and conditions contained in this agreement, and I/we agree to be legally bound by those terms and conditions.

Please list all children attending Trinity Lutheran School	
Child's Name	Indicate Grade

Name of Parent/Guardian (Please Print)

Parent/Guardian Signature

Date

